



A.M. REDDY

Memorial College of Engineering and Technology
Approved by AICTE, New Delhi, Affiliated to JNTUK-Kakinada

SPONSORED BY
ATLURI MASTAN REDDY EDUCATIONAL SOCIETY, REG. NO. 450/2003

An ISO 9001:2015 Certified Institution

Web : www.amreddyengineering.ac.in

E.mail: principal.amreddyengineering@gmail.com

PROCEEDINGS OF OFFICE ORDER

INTERNAL COMPLAINTS COMMITTEE FOR WOMEN

This is informed to all the faculty and students that, the ICC committee for women is formed for AY: 2023-24 and below are the staff and student members of the committee. They are advised to conduct meetings, arrange activities and prepare necessary documents to fulfill the participative management and decentralization of power for smooth running of the college.

S. No	Name of the Member	Designation & Department	Phone/Regd No.	Position
1	Dr. J. Ganesh Prasad Reddy	Principal	9866414252	Chairman
2	Smt. T. Deepthi	Asst.Prof, MBA	9581883346	convener
3	Smt. Mounika	Asst.Prof, CE	8106971454	Member
4	Smt. Madhavi	Asst.Prof, CE	7702301059	Member
5	Smt. P. Sailaja	Asst. Prof, Lib	6301584249	Member
6	Smt. P. Padmavathi	Administration	9550254554	Member
7	Smt. S. Anusha	Administration	7032747534	Member
8	D. Jhansi Rani	IIICE	21HM1A0101	Student Member
9	Kaki Snaha	IV EEE	20HM1A0204	Student Member
10	V.Srilakshmi	IV ECE	20HM1A0436	Student Member
11	Poliseti Devaki	III ECE	21HM1A0422	Student Member
12	V. Chandrika	IV CSE	20HM1A0548	Student Member
13	B. Bhavya Sri	IIICSE	21HM1A0504	Student Member
14	K. Sumana	IV AG	21HM5A3509	Student Member
15	Veera Dhruthi	III AG	21HM1A3516	Student Member
16	N. Harini	IVCS	20HM1A5913	Student Member
17	Guvva Vaishnavi	IIICS	21HM1A5910	Student Member

The participative management and decentralization of power for smooth running of the college.

The Internal Complaint Committee/Cell (ICC) is responsible:

- To work in the direction of providing help to any female complaining of discrimination, either gender discrimination or otherwise, any kind of abuse, loneliness, peer pressure, groupism, home sickness, insecurity and for inferiority complex in terms of physical appearance, hostel issues, harassment from room-mates, adjusting and adopting to the new environment etc.
- To deals with issues relating to sexual harassment at the college as per the guidelines of Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013. It is applicable to all students, staff and faculty Term Meetings Two years and shall continue to be in force until reconstruction The meeting may be scheduled as and when necessary.



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The following grievances are registered for the Academic Year 2023-2024, Because of below grievances the Internal Complaints Committee for Women formed

S.No	Name of the Student	Date of Appeal Received	Date of issue resolved	Issue	Action Taken
1	V.Srilakshmi (IV-ECE)	-	-	Class rooms and washrooms are not cleaned properly. Dustbins are not available in class rooms	This problem was taken to the grievance committee members after identifying the problem the sweepers were given instructions to clean the classrooms regularly and to maintain hygienic.
2	Guvva Vaishnavi (III-CSE/CS)	-	-	Specific rooms are not available while having menstruation if it's in campus	We track this issue to the grievance committee members for decision. They found that this is a realistic problem and they have taken action to allot specific room to take rest



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Date: 14-10-2023

CIRCULAR

The Annual academic meeting of the Women Protection & Empowerment cell for the academic year 2023-24 is scheduled for Monday 16-10-2023 at 2:30 pm. All the members of the Women Protection & Empowerment cell are expected to be present at the meeting.

Venue: Principal Chamber

Agenda:

1. Measures to be taken in the college for the prevention of Eve-Teasing, Gender Discrimination.
2. Any other matter such as safety concerns. Lack of representation etc.


PRINCIPAL

Principal
A.M REDDY MEMORIAL COLLEGE OF
ENGINEERING & TECHNOLOGY
PETLURIVARI PALEM
Narasaraopet (Mdl), Guntur Dt



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Date: 17-10-2023

MINUTES OF THE MEETING WOMEN PROTECTION & EMPOWERMENT CELL

Women protection and Empowerment cell meeting is conducted on 18-10-2023, Monday at 2:30 PM at

Principal Chamber of A.M. Reddy Memorial College of Engineering and Technology.

Agenda:

1. Measures to be taken in the college for the prevention of Eve-Teasing, Gender Discrimination.
2. Any other matter such as safety concerns. Lack of representation etc.

Resolutions:

1. Resolved to conduct awareness sessions to educate students and staff on eve-teasing Gender Discrimination issues.
2. Resolved to nominate class wise mentors to deal with the issues.

The Committee Members:

S. No	Name of the Member	Designation & Department	Phone/Regd No.	Position	Signature
1	Dr. J. Ganesh Prasad Reddy	Principal	9866414252	Chairman	
2	Smt. T. Deepthi	Asst.Prof, MBA	9581883346	convener	
3	Smt. Mounika	Asst.Prof, CE	8106971454	Member	
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17	Guvva Vaishnavi	IIICS	21HM1A5910	Student Member	G. Vaishnavi

T. Deepthi
COORDINATOR




PRINCIPAL

Principal
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ENGINEERING & TECHNOLOGY
PETLURIVARI PALEM
Guntur District, Andhra Pradesh



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DATE: 18-10-2023

ACTION TAKEN

Agenda:

1. Measures to be taken in the college for the prevention of Eve-Teasing, Gender Discrimination.
2. Any other matter such as safety concerns. Lack of representation etc.

Action Taken:

1. Awareness sessions conducted to the students and staff with the help of lawyers Psychology counselors
2. Counseling sessions are conducted to all the students by senior academicians.
3. Class-wise mentors are appointed to deal with internal complaints.

T. Deepthi
COORDINATOR

[Signature]
PRINCIPAL

Principal
A.M. REDDY MEMORIAL COLLEGE OF
ENGINEERING & TECHNOLOGY
PETLURIVARI PALEM
Sarasampet (Midl), Guntur(Dt